David Miller, Chairman, called the meeting to order on Monday, June 10, 2019 at 8:00 A.M., at the MN Wheat Growers Building in Red Lake Falls.

Red Lake County SWCD Board Members and Staff Present:

David Miller, Chairman
Linda Mickelson, Secretary
David Bachand, Treasurer
Kevin Reich, Reporter

Also, Present:
Matt Fischer, BWSR Board Conservationist
Allen Remick, Red Lake County Commissioner
Luther Newton, NRCS District Conservationist

David Bachand motioned to approve the June Board agenda with the following addition: Draft SWCD Policy Handbook. Kevin Reich seconded the motion and the motion passed. Affirmative votes: David Miller, Linda Mickelson, David Bachand, and Kevin Reich.

David Bachand motioned to approve the April 8th board meeting minutes. Kevin Reich seconded the motion and the motion passed. Affirmative votes: David Miller, Linda Mickelson, David Bachand, and Kevin Reich.

In April, there were $21,712.79 total payments and $80,880.09 total deposits, leaving a cash checking balance of $733,611.52. Linda Mickelson motioned to approve the April's Treasurer's Report. Kevin Reich seconded the motion and the motion passed. Affirmative votes: David Miller, Linda Mickelson, David Bachand, and Kevin Reich.

In May, there were $20,479.29 total payments and $32,569.32 total deposits, leaving a cash checking balance of $745,701.55. Linda Mickelson motioned to approve the May's Treasurer's Report. Kevin Reich seconded the motion and the motion passed. Affirmative votes: David Miller, Linda Mickelson, David Bachand, and Kevin Reich.

Board Member Reports:
There were no board member reports.

Waldo's Report:
2016 & 2017 MDM Grants:
Tanya has been working with Kurt Casavan this spring/summer on identifying the additional Side Water Inlet Sites for JCD 60. Bob and Kurt determined there were no new additional sites along JCD 66. There have been 25-30 sites identified along JCD 60. Bob has started to survey these sites. The designed will be worked on this week and hopefully construction will occur this summer/fall. Engineering Requests submitted to Zach Forey for JCD 60. Both Zach and Bob will be working on these designs. Erik Hove, Highway Engineer is willing to review these designs and sign off on them.

Feedlot Program:
Tanya attended the MACFO Board meeting in St. Cloud on May 16th.
Attended the CFO WebEx on Inspections on May 17th.
Attended the Regional CFO meeting via Web Ex on May 29th.

eLink reporting:
Tanya completed and submitted the 2017 SWCD Local Capacity Workplan for BWSR approval.

2016 Ecofootprint Grant:
Red Lake County SWCD received a six-month extension on the 2016 MARC&D Ecofootprint Grant from Enbridge. There is $48,667.88 of 2016 MARC&D Ecofootprint Grant funds remaining for projects. Tanya has been working with John Beckwith from MARC&D to see if this could be extended an additional 6 months because of the late spring.

Cover Crop Incentive Program:
Tanya put a newspaper article in the county newspapers to advertise the new Cover Crop Incentive Program. There were four landowners who showed some interest but no one has signed a contract at this time.

Long Lake Conservation Camp: All three students have been registered for camp.

Red Lake River 1W1P:
Reviewed the RCPP/319 projects that have been submitted for the Red Lake River 1W1P.

Attended the Red Lake River 1W1P Planning Work Group meeting on April 30th to discuss the Workplan Amendment.

Submitted four projects to the Red Lake River 1W1P Planning Work Group for consideration for funding: Seeger – Browns Creek Section 32; Beyer – Louisville Section 10; Red Lake County/Kees – Red Lake Falls Section 14; and Hanson/Demarais – Louisville Section 26 & 27.

Review the Draft 319 Workplan for the Red Lake River 1W1P.
Shoreland Program:
Measurement made for shoreland site review for Ryan Altepeter.

District:
Contacted legislators throughout the legislative session on the Legislative Issues effecting the SWCD.

Attended the NACDE meeting in Erskine on May 23rd.
Attended the RIM/CREP II Webinar on May 30th.
All of the trees were bagged and the landowners picked them up over a three day period.
The park committee is going to do some maintenance work on the Boat Ramp at Huot Park.

Water Plan Program:
A draft copy of the updated FEMA Floodplain map for Red Lake County was received. Kurt Casavan, Erik Hove, and Tanya spent time reviewing the maps for errors. There is an agency FEMA Flood Plain map meeting scheduled for Tuesday June 11th from 2-4:00 at the MN Wheat Growers conference room and a public FEMA Floodplain Map meeting from 5-7:00 in the evening.

Prepared for the Envirothon. Read through tests, made copies of tests and answers, created team packets, and purchased supplies. The Envirothon was held on May 1st. There were six teams from Red Lake County Central that participated. 1st – Waubun, 2nd – Crookston, and 3rd – Waubun

2020 Clean Water Fund Projects:
Created a spreadsheet of projects that need Clean Water Fund grant dollars in order to complete. Tanya will be submitting a Clean Water Fund Grant Application in August. There are 17 projects that have been identified thus far.

Aquatic Invasive Species Program:
Promotional Items have been ordered to use as educational tools for education the public on Aquatic Invasive Species.

Rain Barrel Projects:
Purchased Rain Barrel kits and painting supplies for Rain Barrel projects.

Fishing Line Recycling Projects:
Purchased Fishing Line Recycling project materials and supplies.

Grant Opportunities:
Submitted three grant applications for consideration:
1. MN Groundwater Association Foundation - $1,000 – Rain barrel Project
2. We Are Water - $10,000.00 – Rain Barrel Project and Water Education
3. Soil Health Field Day Scholarship - $500.00 – Trinity Creek Ranch
Upcoming Meetings:
FEMA Floodplain Map Meetings – June 11th from 2:00-4:00 and 5:00-7:00.
Manager’s Meeting – June 13th - TRF
Area 1 Meeting – June 18th – Crookston
Red Lake River Policy Committee Meeting – June 19th - TRF

19-06-08 Bohland’s Report

WCA:
Investigated 2 wetlands complaints called in
Attended wetland training in Zimmerman

Buffer Program:
Checked on some alternative practices in Louisville and Wylie Townships for compliance validations
Updated Buffcat and GIS for compliance
Talked with landowners regarding questions pertaining to the Buffer Law
Met with a representative from Enbridge and a producer to discuss buffer compliance
Wrote an article for the newspaper about the buffer law and deadlines

District Capacity:
Assembled fishing line recycling stations
Began surveying JCD-60 for SWIs to be installed
Began the hydrology designs for JCD-60
Talked with various groups about the expansion of our pollinator program
Continued working with NRCS to become JAA certified on SWIs
Attended Soil Health webinars

19-06-09 Simonson’s Report

Joyce has been working on well data for the Minnesota Geological Survey. Joyce has been verifying the well locations in Arc GIS and entering data into the attribute table. She has completed 15-20 wells; we sent her information to DNR for review, and all of the information she entered was correct. There are around 400 wells within Red Lake County that need to be verified.

Joyce has continued to update our well record database with up-to-date information received from MN Dept. of Health.

The district has ten rain barrels. Bob will be installing rain barrel kits on them. Joyce painted one of the rain barrels for a demonstration.

Joyce has been filling individual packets for the Habitat Pollinator project.

Joyce measured the observation wells for the months of April and May.
She has continued to collect rainfall data from the rainfall monitors and submit the information to the State Climatologists Office.

19-06-10 **NRCS Report**

**CSP** –
- General Signup FY 19 – 55 applications (49) TRF (6) RLF
  - May 24 Operator waivers, June 21 Eligibility/CAET

**RCPP**
- 1W2Kayaks – 3 EQIP converted – Rank deadline May 17, 2019

**EQIP** –
- Signup 2 Rank deadline – May 17, 2019

**CONTRACT MANAGEMENT** –
- Continually working on modifications, planning, and contract maintenance.

**CIVIL RIGHTS** -
- LGBT Pride Month
- Annual CR MOU – Need signed

**MEETINGS AND ACTIVITIES** -
- Red Lake SWCD Board Meeting – June 10, 2019
- Pennington SWCD Board Meeting – June 18, 2019

19-06-11 **Old Business:**

Discussion was held on the New Cover Crop Incentive Program, the New Fishing Line Recycling Program, and Habitat Pollinator Program for Red Lake County SWCD.

Tanya informed the board that the Cover Crop Incentive Program has been put on the SWCD website. A newspaper article was put in the two county newspaper’s a couple of weeks promoting the new program. There were four landowners who came in and showed some interest but have not signed a contract yet.

Supplies were purchased for the New Fishing Line Recycling Program.

Discussion was held on the Habitat Pollinator Program. Bob will be working with the Golf Course and the City Parks to get some plots seeded.

Discussion was held on the District Tree Program. Tanya informed the board that about 1800 trees were purchased from Schumacher’s Nursery. Tree pick-up was held for three days. A newspaper article went into the paper informing the public that there were a few trees available. Those
extra trees were sold the following week.

Tanya provided the board with a Legislative Update. The MN Association of County Feedlot Officers received a $300,000.00 grant for online curriculum training. The $12 million per year, $24 million over the biennium for the SWCD Local Capacity Funding was approved. The base appropriations for conservation delivery grants, NRBG, and cost-share was approved with no decrease to funding.

Tanya provided a brief 2019 Construction Project update. Tanya informed the board that the JCD 66 Multi-purpose Drainage Management Project was completed on Friday, June 7, 2019. Tanya informed the board that Bob and Kurt have also been working on the JCD 60 project. There have been 20-25 new SWI sites identified along JCD 60. These sites will now need to be surveyed, designed, and constructed this year.

Tanya has been working with John Beckwith, MARC&D to extend the Enbridge Ecofootprint Grant to have a deadline of October 31, 2019 instead of the current June 30, 2019 deadline. Tanya completed a request for extension that she sent to John Beckwith for consideration. He will be working with Enbridge to see if an extension can be granted.

19-06-12 New Business:
Matt Fischer, BWSR Board Conservationist gave a BWSR report to the board. The various handouts included: 2019 Legislative Session Summary, Watershed-Based Funding, Technical Training and Certification Program, and a Buffer Program Summary for Red Lake County.

19-06-13 Discussion was held on purchasing a Laptop for Bob so he can use it when he attends trainings. David Miller suggested to get a Laptop with a Solid State hard drive. The Laptop will need to be capable for operating the following programs: Arc GIS and possibly CAD for design work. Kevin Reich motioned to approve the purchase of a laptop with the capabilities to operate the needed software for construction designs. Linda Mickelson seconded the motion and the motion passed. Affirmative votes: David Miller, Linda Mickelson, David Bachand, and Kevin Reich.
Discussion was held on the Soil Health Bus Tour that is scheduled for July 24th through July 26th. David Miller showed an interest in attending the Bus tour and Mikayla Tabert might be interested in attending as well. The District has a couple of other names to contact to see if they would be interested in attending the Soil Health Bus Tour. Tanya will need to get those individuals registered sometime within the next two weeks.

Discussion was also held on the Trinity Creek Ranch Soil Health Field Day. Trinity Creek Ranch will be hosting the event. Tanya applied for a Soil Health Scholarship in the amount of $500.00 to help defer some of the expenses. The Soil Health Field Day has been scheduled for July 30th, 2019.

There have been three grant funding opportunities that the District has applied for this past month. They are as follows: $500.00 – Soil Health Field Day Scholarship, $10,000 – “We are Water” educational event, and a $1,000 MN Groundwater Foundation grant for the Rain Barrel Project.

Discussion was held on Red Lake County Fair 4-H Education Event. Linda Mickelson motioned to approve $100.00 for the Red Lake County Fair 4-H Education Event this year. David Bachand seconded the motion and the motion passed. Affirmative votes: David Miller, Linda Mickelson, David Bachand, and Kevin Reich.

Tanya informed the board she had been working on updating the SWCD’s Operational Handbook. She requested that they review the handbook and if there were no additions/changes the board could approve the handbook at the July Board meeting.

David Bachand motioned to adjourn the meeting at 9:10 am. Linda Mickelson seconded the motion and the motion passed. Affirmative votes: David Miller, Linda Mickelson, David Bachand, and Kevin Reich.

Respectfully submitted,

Linda Mickelson, Secretary
Red Lake County SWCD

Date approved