



Grant All-Detail Report Buffer Law 2022

Grant Title - 2022 - Buffer Law (Red Lake SWCD)

Grant ID - P22-6233

Organization - Red Lake SWCD

Original Awarded Amount	\$17,000.00	Grant Execution Date	11/15/2021
Required Match Amount	\$0.00	Original Grant End Date	12/31/2024
Required Match %	0%	Grant Day To Day Contact	Tanya Waldo
Current Awarded Amount	\$17,000.00	Current End Date	12/31/2024

Budget Summary

	Budgeted	Spent	Balance Remaining*
Total Grant Amount	\$17,000.00	\$17,000.00	\$0.00
Total Match Amount	\$0.00	\$0.00	\$0.00
Total Other Funds	\$0.00	\$0.00	\$0.00
Total	\$17,000.00	\$17,000.00	\$0.00

**Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.*

Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Administration / Coordination	Administration /Coordination	Current State Grant	2022 - Buffer Law (Red Lake SWCD)	\$3,500.00	\$3,153.75	12/15/2022	N
Education / Information	Education/Information	Current State Grant	2022 - Buffer Law (Red Lake SWCD)	\$1,800.00	\$390.92	12/15/2022	N
Supplies / Equipment	Supplies/Equipment	Current State Grant	2022 - Buffer Law (Red Lake SWCD)	\$1,000.00			N

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Technical / Engineering Assistance	Technical/Engineering Assistance	Current State Grant	2022 - Buffer Law (Red Lake SWCD)	\$10,700.00	\$13,455.33	12/15/2022	N

Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit
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Proposed Activity Indicators

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments
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Final Indicators Summary

Indicator Name	Total Value	Unit
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Grant Activity

Grant Activity - Administration / Coordination

Description	<p>The District Manager will be responsible for ensuring compliance with BWSR's Grant Administration Manual.</p> <p>Administration includes: contractual requirements, time and expenditure tracking, financial responsibilities, reporting requirements, purchasing of supplies, updating the SWCD Board on the progress of grant activities, and meeting the grant expiration deadline.</p> <p>Administration also includes maintaining the additional office space (\$1,000.00) we acquired with the hiring of the new employee for the Buffer Law Program.</p>		
Category	ADMINISTRATION/COORDINATION		
Start Date	1-Jan-22	End Date	15-Dec-22
Has Rates and Hours?	Yes		
Actual Results	<p>The District Manager made sure compliance with BWSR's Grant Administration Manual was met.</p> <p>Time and expenditure tracking, financial responsibilities, reporting requirements, and meeting the grant expiration deadline were all met.</p> <p>Administration / Coordination expenses also included: salaries, dues and subscriptions, phone and internet expenses, copier expenses, office and field supplies, etc</p>		

Grant Activity - Education / Information

Description

Funds will be used for public information, conference/workshop planning, advertisement and promotion of buffer law program - through newspaper articles, direct mailings, radio advertisements, direct landowner contacts and the districts' website.

Funds will also be used to educate and train District staff on any new Buffer Law Program rules and requirements.

Category

EDUCATION/INFORMATION

Start Date

1-Jan-22

End Date

15-Dec-22

Has Rates and Hours?

Yes

Actual Results

Throughout 2022, there were direct mailings sent to landowners who had land affected by the Buffer Law Program along county ditch systems; that were not yet in compliance.

Educational materials were provided to landowners who came into the office requesting more information about the Buffer Law Program.

Educational materials were mailed out to individual landowners who requested the information.

The SWCD website contained all of the current Buffer Law factsheets.

The wall display was updated throughout the year with factsheets and maps in relation to the Buffer Law.

District staff attended the BWSR Academy.

Grant Activity - Supplies / Equipment

Description	Funds will be used to purchase office supplies, field supplies, technical software programs and equipment, license agreements, and any other equipment/supplies needed for District staff to provide proficient financial, technical, and engineering assistance to landowners.		
Category	SUPPLIES/EQUIPMENT		
Start Date		End Date	
Has Rates and Hours?	No		
Actual Results			

Grant Activity - Technical / Engineering Assistance

<p>Description</p>	<p>Funds will be used to maintain the District Technician position.</p> <p>District staff will assistance landowners with Buffer Law compliance on an individual basis by providing administrative, financial, technical, and engineering assistance to landowners.</p> <p>District staff will conduct site verifications and field reviews.</p> <p>The SWCD will provide a staking service, if requested by the landowner, to help identify the buffer setback requirement.</p> <p>District Staff will maintain and update BuffCat, individual landowner files, and the Buffer Law Spreadsheet.</p>		
<p>Category</p>	<p>TECHNICAL/ENGINEERING ASSISTANCE</p>		
<p>Start Date</p>	<p>1-Jan-22</p>	<p>End Date</p>	<p>15-Dec-22</p>
<p>Has Rates and Hours?</p>	<p>Yes</p>		
<p>Actual Results</p>	<p>Funds were used to maintain the District Technician position.</p> <p>District staff assisted landowners with Buffer Law compliance on an individual basis by providing administrative, financial, technical, and engineering assistance to landowners.</p> <p>District staff conducted site verifications and field reviews on 1/3 of the county. The SWCD provided a staking service, when requested by the landowner, to help identify the buffer setback requirement.</p> <p>The SWCD/County issued a total of 13 Corrective Action Notices in 2022. Most of the grant funds were used in the Technical / Engineering Assistance category because of the limited in-person training, educational opportunities, supplies needed, etc.</p>		

Grant Attachments

Document Name	Document Type	Description
<p>2022 Buffer Law Financial Report</p>	<p>Grant</p>	<p>2022 - Buffer Law (Red Lake SWCD)</p>

Document Name	Document Type	Description
2022 SWCD Local Capacity and Buffer Law Implementation	Grant Agreement	2022 SWCD Local Capacity and Buffer Law Implementation - Red Lake SWCD
2022 SWCD Local Capacity and Buffer Law Implementation EXECUTED	Grant Agreement	2022 SWCD Local Capacity and Buffer Law Implementation - Red Lake SWCD
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 12/23/2021
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 12/15/2022
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 11/23/2021
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 12/15/2022
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 10/07/2021