Red Lake County
Soil and Water Conservation District
Board of Supervisors Meeting
Monday, November 18, 2019

19-11-01 David Miller, Chairman, called the meeting to order on Monday, November 18, 2019 at 8:05 A.M., at the MN Wheat Growers Building in Red Lake Falls.

19-11-02 Red Lake County SWCD Board Members and Staff Present:

David Miller, Chairman
Mark LaCrosse, Vice-Chairman
Linda Mickelson, Secretary
David Bachand, Treasurer
Kevin Reich, Reporter

Tanya Waldo, District Manager
Robert Bohland, District Technician

Also, Present:
Allen Remick, Red Lake County Commissioner
Matt Fischer, BWSR Board Conservationist
Dale Krystosek, Performance Review and Assistance Program Coordinator
Steve Hofstad, BWSR Wetland Specialist
Kurt Casavan, Red Lake County Environmental Services

19-11-03 Linda Mickelson motioned to approve the November Board agenda with the following additions: Cover Crop Incentive Program Vouchers and Cooperative Weed Management Program Vouchers. Kevin Reich seconded the motion and the motion passed. Affirmative votes: David Miller, Mark LaCrosse, Linda Mickelson, David Bachand, and Kevin Reich.

19-11-04 Kevin Reich motioned to approve the October 21st board meeting minutes. Linda Mickelson seconded the motion and the motion passed. Affirmative votes: David Miller, Mark LaCrosse, Linda Mickelson, David Bachand, and Kevin Reich.

19-11-05 In October, there were $20,781.20 total payments and $164.38 total deposits, leaving a cash checking balance of $676,641.82. Linda Mickelson motioned to approve the October Treasurer’s Report. Mark LaCrosse seconded the motion and the motion passed. Affirmative votes: David Miller, Mark LaCrosse, Linda Mickelson, David Bachand, and Kevin Reich.

19-11-06 Board Member Reports:
There were no board meeting reports.

Discussion was held on the December SWCD Board Meeting date. David
Bachand motioned to change the board meeting date and time to December 17th at 10:00 a.m. so that all of the board members could be in attendance. Mark LaCrosse seconded the motion and the motion passed. Affirmative votes: David Miller, Mark LaCrosse, Linda Mickelson, David Bachand, and Kevin Reich.

19-11-07 Waldo’s Report:

Feedlot Program:
Tanya attended the regional county feedlot officers training in TRF on November 7th.

Tanya emailed the approved Construction Short Form Permit to Wayra Dairy.

Tanya completed the Feedlot Inspections that were required for the year. The inspection checklists were completed. The inspections and supporting documents were completed in TEMPO.

Completed the 2020 Feedlot Delegation Agreement for Red Lake County, received approval from MPCA, had the County Commissioners sign and approve the 2020 Delegation Agreement on Nov. 12th The completed Delegation Agreement has been sent to MPCA for final approval and signature.

Tanya is in the process of creating an ArcGIS Feedlot Locations map for Red Lake County. Bob assisted with the development of the shapefile and attribute table.

District:
Submitted an Engineering Request for M. Seege’s second project that was identified in Section 29 of Browns Creek.

Tanya continues to update the District Website as needed.

The MASWCD Resolution Tally was mailed to MASWCD on 10/23/2019.

Attended the BWSR Academy Training at Breezy Point on October 29th through October 31st.

Attended an NACDE Meeting on November 13th.

Cooperative Weed Management Program:
Sent letters to the remaining CWMP contract holders to have them submit their receipts for reimbursement.

2016 JCD 60 – MDM Project:
The seven Side Water Inlet Structures have been installed along JCD 60. Tanya has submitted a check to Red Lake County in the amount of $14,479.00 for the total cost of the seven SWIs installed along JCD 60. 75% of the cost was provided by the 2016
MDM Grant and the remaining 25% was provided by the 2016 MARC&D Ecofootprint Grant.

**Red Lake River One Watershed One Plan:**
Tanya attended the conference call for the Red Lake River One Watershed One Plan – 319 Workplan on November 5th and November 7th.

**MARC&D Ecofootprint Grants:**
Submitted four MARC&D Request for Reimbursement vouchers to MARC&D for the remaining $48,667.88. The total MARC&D Ecofootprint Grants received was in the amount of $78,905.00 (2016 Grant) and $74,000.00 (2017 Grant).

The Final report has been completed and submitted to MARC&D.

**WCA:**
There have been several phone calls regarding potential WCA violations, Banking Credit assistance, and just general WCA questions this past month.

**2020 SWCD Local Capacity:**
The 2020 SWCD Local Capacity Workplan has been submitted in eLink. Tanya received an email that the workplan has been approved by BWSR. We should be receiving the funding within the next month.

**AIS Program:**
The 2019 Metrics Template for the Aquatic Invasive Species Program has been completed. Also, the 2020 Aquatic Invasive Species Plan has been completed. The plan will need to be approved by the Red Lake County Commissioners before being submitted to DNR.

**Upcoming Meetings:**
November 19th – Area 1 Meeting - DL

**19-11-08  Bohland’s Report**

**WCA:**
Followed up with wetlands complaints with BWSR Wetlands staff and NRCS
Helped two landowners apply for the purchase of wetland banking credits
Followed through on several tiling applications, including giving landowners what the set back is for tile on their soil types

**Buffer Program:**
Sent out additional NONs to landowners that are not compliant
Updated Buffcat and GIS for compliance
Met with Darren Meyers to discuss Buffcat problems that are arising with the “Needs Review" Field
Conducted on-site inspections of “Needs Review” parcels
Talked with landowners regarding questions pertaining to the Buffer Law
Finalized the Corrective Action Notice and forwarded it to the county for review

District Capacity:
Helped with new Feedlot GIS database
Attended BWSR Academy
Worked on the IDP
Attended webinars for Haney Soil test and the Agricultural Conservation Planning Framework
Worked with Pennington County and BWSR to get JCD-15 switched over to Red Lake’s authority

19-11-09  Simonson’s Report
There was no report.

19-11-10  NRCS Report
There was no report.

19-11-11  Old Business:
Discussion was held on the 2020 SWCD Local Capacity Workplan. Tanya informed the board that the District Manager made one change to the workplan before submitting to BWSR for approval. The addition included providing cost-share assistance for fence exclusions from the river. The SWCD will need to develop guidelines/policy on how this program will be implemented.

Tanya informed the Board that the contract has been signed with MARCO. There technical staff should be coming into the office some time during the next 3-4 weeks to get the new copier installed.

Tanya informed the board about the Area 1 Meeting scheduled for November 19th. Mark LaCrosse stated that he planned to attend the meeting in Detroit Lakes.

19-11-12  New Business:
Discussion was held on the 2016 Multi-Purpose Drainage Management Voucher. Tanya informed the board that they had already approved the contract so no board action was needed. Tanya wanted them to know that Ryan’s Backhoe Service installed seven additional Side Water Inlet Structures along JCD 60 in 2019.

19-11-13  Discussion was held on the Annual Renewal for the Medica Health Insurance premiums. Kevin Reich motioned to approve the 2020 Annual Renewal Premiums, for Medica Health Insurance, for the district staff. David Bachand seconded the motion and the motion passed. Affirmative votes: David Miller, Mark LaCrosse, Linda Mickelson, David Bachand, and
Kevin Reich.

19-11-14 Discussion was held on purchasing an appreciation gift for the Rainfall Monitors. There is a total of 10 rainfall monitors in Red Lake County. David Bachand motioned to purchase an appreciation gift for the Rainfall Monitors in the amount of $30.00 each or less. The budget was set at $300.00 or less. Mark LaCrosse seconded the motion and the motion passed. Affirmative votes: David Miller, Mark LaCrosse, Orville Knott, and David Bachand.

19-11-15 Discussion was held on the 2019 Cover Crop Incentive Payment Voucher for Jeremy Huot. Linda Mickelson motioned to approve the 2019 Cover Crop Incentive Program Voucher (Cover Crop 2019-1) to Jeremy Huot in the amount of $2,500.00. These funds will be provided by the 2019 SWCD Local Capacity Funding, under the new Red Lake County Cover Crop Incentive Program activity. Kevin Reich seconded the motion and the motion passed. Affirmative votes: David Miller, Mark LaCrosse, Linda Mickelson, David Bachand, and Kevin Reich.

19-11-16 Discussion was held on the 2019 Cover Crop Incentive Payment Voucher for Leonard Huot. David Bachand motioned to approve the 2019 Cover Crop Incentive Program Voucher (Cover Crop 2019-2) to Leonard Huot in the amount of $1,909.50. These funds will be provided by the 2019 SWCD Local Capacity Funding, under the new Red Lake County Cover Crop Incentive Program activity. Mark LaCrosse seconded the motion and the motion passed. Affirmative votes: David Miller, Mark LaCrosse, Linda Mickelson, David Bachand, and Kevin Reich.

19-11-17 Discussion was held on the two 2018 Cooperative Weed Management vouchers. Tanya informed the board that these were the last two CWMP vouchers that would need to be paid in 2019.

19-11-18 Discussion was held on the BWSR Performance Review and Assistance Program (PRAP). Dale Krystosek gave the board a review of what the PRAP process was, the purpose, and what it would entail for Red Lake County SWCD staff and supervisors. Dale went through the Performance Standard Checklist Guidance. Then Steve Hofstad, presented what the Wetland Conservation Act Administrative Review would entail. Matt Fischer added that there was some funding available to District who needed to make some changes/improvements to their performance. Dale Krystosek also provided a proposed schedule (timeline) and outline for the PRAP process. Following the board meeting, BWSR staff planned to go over the SWCD Performance Standards and the County Performance Standards with the staff.
19-11-19  David Bachand motioned to adjourn the meeting at 9:10 am. Linda Mickelson seconded the motion and the motion passed. Affirmative votes: David Miller, Mark LaCrosse, Linda Mickelson, David Bachand, and Kevin Reich.

Respectfully submitted,

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Linda Mickelson, Secretary               Date approved
Red Lake County SWCD